

**MARCH 4, 2021 — SPRING FORWARD!**  
**ARBORETUM FOUNDATION VIRTUAL FUNDRAISING GALA**  
**PROCUREMENT FORM**

2300 Arboretum Drive East  
Seattle, WA 98112  
(206) 325-4510  
[info@arboretumfoundation.org](mailto:info@arboretumfoundation.org)

Internal Use Only: Tracking #:

Item Name:

Detailed Item Description: (Quantity, Size, Color, Restrictions, or other Information)

Special Conditions:

Item Value:  
(Fair Mkt Value)

Minimum  
Bid (if any):

Expiration Date: at least 12 months  
after 3/4/2021

**Donor Information**

Name (as it should appear in our auction materials):  
Address:

Donation Date:

City/State/Zip:

Phone:

Email:

Business Contact Name:

Website/Other:

Signature:

- Delivery by Donor    To be Picked Up by Solicitor    Auction Committee Provides Gift Certificate  
 Donor Provides Gift Certificate    Matching Funds

Please EMAIL your form to [info@arboretumfoundation.org](mailto:info@arboretumfoundation.org) or mail the completed form to The Arboretum Foundation. Please retain a copy of this receipt for your records. Your Donation may be Tax Deductible. Check with your Tax Advisor. **Our Tax ID 91-0613583**